



Keys to Ownership to Kick Off the School Year



PowerSchool Keys to Ownership (KTOs)

Keys to Ownership (KTOs) services provide a flexible consulting program by PowerSchool experts that are customized to your unique needs. Available in 10 hour customized consulting bundles for both new and experienced PowerSchool users, KTOs help customers at any stage in their lifecycle of PowerSchool adoption, providing valuable assistance any time you need help deploying functionality or completing regular PowerSchool tasks.



Beginning of School Readiness Check Up

Ensuring everything is ready for the start of a new school year can be a daunting task. Are Years & Terms, Calendars, and Final Grade Setup complete? What other items might you need to check to make sure the beginning of the year goes smoothly? We can help you check all the boxes in that task list and confirm you are good to go.



Dependent Sections & Mass Enrolling Students in Classes

Ever wonder if there is a simpler way to schedule your elementary students who travel as a group to their core and specials classes? By setting up what PowerSchool calls dependent sections, you will be able to quickly mass enroll a group of students into all their classes with just a few clicks.



Pre-registering Students for Next School Year

Do you need help developing best practices around pre-registering and enrolling new students? By developing desk level procedures with you, your enrollment process will go from a headache to a well-oiled machine.



Create Desk Level Procedures Best Practices

Developing step by step processes for your front office staff can be a bit overwhelming. Let our team of experts assist you with this task and provide you peace of mind that your staff has the instructions they need to complete their jobs.



GPA/Honor Roll Consultation

GPA calculations and honor rolls have many moving parts in PowerSchool. Are you struggling with ensuring your GPAs or honor rolls are working correctly? Do you need help setting them up from scratch? Our team can assist you with these critical tasks so you can be confident that the calculations are spot-on perfect.



Use Keys to Ownership for Year-Long Success



Create Export Templates (for state reporting fields or other uses)

Did you know that you can create reusable export templates for all types of data sets in PowerSchool? Would it be helpful to have a template that extracts all state reporting fields for students and staff? Files like this could then be updated and imported back into PowerSchool to fix all the missing or incorrect data fields in minutes. We can also help you with other export templates you might need or teach you how to create them for your future data requirements.



Data Review Consultation

Is your PowerSchool data in the best condition possible? Our consultants can help you check for potential validation errors as well as incorporating best practices and the use of text masks to ensure data entry will meet your rules in the future. If you want a telephone number entered as (555) 555-5555 but you are seeing it entered as 555-555-5555 or 555.555.5555, a text mask will stop this type of entry.



State/Province Reporting Readiness

Are you new to the state or province reporting roll? Do you need help with validating and preparing your reporting readiness? We can work with you to ensure your student, staff, course and section data elements are ready to be pulled into required reports.



Parent Portal Roll Out

Have you been thinking about opening the parent portal in PowerSchool but are just not certain of what you might need to prepare? We can help you assign access ids and passwords for parents and develop a parent letter with step-by-step instructions for them to create their account.



Standards Roll Out

Whether you want to roll out standards-based grading to your primary students or to your entire school, we can support you in this effort. Do you need help entering your standards into our import template? Are conversions scales a mystery? Maybe you have standards imported and teachers are entering scores, but you need a standards report card. Let us know how we can assist.



Migrate Custom Fields to Database Extensions

Are you struggling with how to plan for migrating custom fields to database extensions? Let our experts work with you to plan for the migration of Core and Core 2 (PowerSchool fields), Custom Fields (User Created), and State/Provincial Reporting Fields (if applicable). We will assist you with creating new database extension tables to properly house your custom fields after migration.