

Announcement for FinCEN's Unpaid Student Volunteer Program

The Financial Crimes Enforcement Network (FinCEN) is now accepting applications for the Unpaid Student Volunteer Program in Washington, D.C. and Vienna, VA. The opportunity seeks to provide valuable work experience to students interested in experiencing the work and mission of FinCEN.

The following information provides a brief introduction to four of our program areas, basic qualification information, instructions on how to apply, application deadlines, what to expect next, and who to contact for more information.

Internship Opportunities: Selected student interns will work in an office within one of the following program areas:

Regulatory Policy and Programs Division (RPPD). This organization issues regulations, regulatory rulings, and interpretive guidance; assists and oversees Federal and State regulatory agencies to more consistently and robustly examine financial institutions for Bank Secrecy Act (BSA) compliance; takes enforcement action against financial institutions that demonstrate systemic non-compliance; conducts sophisticated "data mining" and complex analyses of BSA filing information; performs strategic studies and prepares reports on money laundering trends and patterns related to BSA regulatory policy issues; and, undertakes outreach activities to help ensure that institutions subject to the BSA are aware of the BSA requirements applicable to them. The Division's activities span the breadth of the financial services industry, including - but not limited to - banks and other types of depository institutions, money services businesses, securities broker-dealers, mutual funds, futures commission merchants and introducing brokers in commodities, dealers in precious metals, stones, or jewels, insurance companies, and casinos.

Analysis and Liaison Division (ALD). This organization is comprised of Office of Law Enforcement Support (OLE), Office of Liaison Services, Office of Intelligence Support, Office of Special Programs Development (OSP) and Office of Trend and Issue Analysis (OTI), assists its primary customer groupings with investigative support, access to Financial Crimes Enforcement Network data, and development of investigative capacity. Analytic products range in complexity from straightforward customer request-driven research to policy-level assessments of financial crime threats. Consistent with the FinCEN's strategic plan, analytic resources are increasingly directed toward complex investigations and sophisticated analysis of BSA data. Reference products range from short overviews of emerging technologies to in-depth manuals on specific payment mechanisms.

International Programs Division (IPD). This organization works to establish and strengthen mechanisms for the exchange of information globally, and to engage, encourage, and support

international partners in taking necessary steps to construct regimes to combat money laundering, terrorist financing, and other financial crimes. IPD, through the Office of Global Liaison (OGL) and the Office of Global Support (OGS), responds to requests from Egmont Group of Financial Intelligence Units (FIUs), as well as acts as a conduit for requests from domestic law enforcement to foreign FIUs. Strategic products on topics of international interest are also produced. IPD offers a wide array of technical assistance to foreign governments, providing policy recommendations and guidance, analytical training, technological advice, and staffs support in order to foster the implementation of anti-money laundering and counter-terrorism financing regimes worldwide. The Division is seeking two summer interns to assist with current and upcoming projects.

Management Programs Division (MPD). This organization provides all financial, planning and performance measurement, human resources, and logistical requirements, which are critical to the operations of the Bureau. The Associate Director also serves as the Chief Financial Officer, and as such, is responsible for assuring the integrity of the fiscal and property accountability and assuring the implementation of accounting, reporting, and financial management policies.

Technology Solutions and Services Division (TSSD). This organization is responsible for managing the Bank Secrecy Act (BSA) data store. The division performs a variety of roles related to the collection and processing of BSA data, and manages the technical infrastructure supporting the day-to-day operations of the Financial Crimes Enforcement Network (FinCEN).

Required Basic Qualifications:

All applicants applying to participate in the Unpaid Volunteer Student Program must meet the following requirements:

- Must be a United States citizen.
- Must be enrolled, at least half-time, as a degree-seeking student in an accredited educational program.

In addition to meeting the basic qualifications, applicants must also:

- Work well in a team environment.
- Have very strong communication skills and be detailed oriented.
- Have a working knowledge of computer applications such as Microsoft Word or Microsoft Excel.
- Have excellent writing, reading and interpersonal skills.
- Be able to organize a variety of assignments simultaneously and meet tight deadlines.
- International experience (e.g. studying, travel, and working) strongly desired, but not required.
- Ability to speak a foreign language desired, but not required.

How to apply:

A complete application will consist of the following three documents submitted to UnpaidStudentInternship@fincen.gov no later than April 10, 2011.

- A cover letter.
- A resume.
- Your most recent transcript

What to Expect Next:

We will confirm receipt of your complete application. Your application package will be submitted to hiring officials for review. If interviews are required, you will be contacted. We anticipate selections will be completed by May 2011. If selected, you will receive a tentative offer and will be required to submit additional forms.

All applications must be received by: April 10, 2011.

If you have any questions, please contact:

Heather Shaner on (703) 905-3664

Fax: (703) 905-3909

Email: UnpaidStudentInternship@fincen.gov